



Howard Wise
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MEMORANDUM

November 18, 2014

TO: Chapter Managers - District Nine
FROM: Howard Wise, The CTP Group
SUBJECT: District IX General Membership & Council Meeting, Montage Laguna Beach, CA

Please distribute this notice to your officers and members.

Wednesday, July 8th

Optional Early Arrival

Thursday, July 9th

10:00 am - 12:45 pm Chapter Manager's Meeting & Luncheon
2:00 pm - 5:00 pm Council Meeting
6:00 pm - 9:00 pm Reception & Dinner

Friday, 10th

7:00 am - 8:00 am General Membership Breakfast
7:00 am - 8:00 am ECCT Breakfast
8:00 am - 8:30 am POLITICO Presentation
8:30 am - 11:00 am General Membership Meeting
11:00 am - 1:00 pm Lunch
1:00 pm - 6:00 pm Golf (Shotgun Start, box lunches included)

Saturday, July 11th

Optional Extended Stay

REGISTRATION

We will be utilizing the NECA website (www.necanet.org) for registration. For non-NECA Registration - please contact Howard Wise, The CTP Group, for a registration form and instructions. The following registration fees apply:

Registration Fees:
Member/NECA Staff \$495.00
Spouse/Guest: \$350.00
Children (5-12): \$300.00
Children (4 and under): no charge

The CTP Group

If you have any questions regarding the meeting registration and/or hotel reservation process, please feel free to contact Howard Wise, The CTP Group at 818-444-2710 or howard@thectpgroup.com

MEETING REGISTRATION INSTRUCTIONS FOR YOU AND YOUR MEMBERS:

- Register online at www.necanet.org
- Click on the Events tab at the top of the page; click *Full Calendar* from the dropdown
- Click on District IX General Membership and Council Meeting, then on *Register Now*
- Enter your username and password (If you have not already done so)
- *The credit card you provide in the website will be charged the appropriate registration fees.*
- Should you have any difficulty with the online process, please contact Howard Wise, The CTP Group: 818-444-2710 or howard@thectpgroup.com

HOTEL RESERVATION INSTRUCTIONS FOR YOU AND YOUR MEMBERS:

The District IX Meetings will take place at the Montage Laguna Beach, CA. Please make your hotel reservations on or before **June 1st** in order to obtain the special NECA rate. The room block may sell out quickly.

Please call the Resort's Reservations Department on or before **June 1st** at 866.271.6953 or 949.715.6000 to make your hotel reservations. To receive the rate, you will need to give the group name. The group block name is National Electrical Contractors Association (NECA).

Montage Laguna Beach, CA <http://www.montagehotels.com/lagunabeach/>
30801 South Coast Highway
Laguna Beach, California 92651 | 866.271.6953

Rates:

Run of Ocean Room	\$360.00 (all Run of Ocean rooms have partial ocean views)
Coastal King/Two Queens	\$525.00 (views of tidal pools and waves)
Surf King/Two Queens	\$645.00 (full ocean views)

Rooms based on availability. Above rates plus tax & fees (Rate good 3-days before and after meeting based on availability)
For more detailed view descriptions, go to <http://www.montagehotels.com/lagunabeach/accommodations/>

Room rate includes: Valet parking, High Speed Internet & use of fitness facilities.

Porterage & Housekeeping Fees: Porterage fee of \$15.00 per room and Housekeeping fee of \$5.00 per room per day will be added to the room rate.

GOLF

The golf tournament will take place at Monarch Beach Golf Links (www.monarchbeachgolf.com). The course is a 10-15 minute drive from the Montage.

The golf registration is \$275 per person and will be available on necanet.org under the "Events with Fee" section. Shotgun start @ 1:00 p.m., boxed lunch, prizes and sleeve of balls included. Clubs may be rented for an additional \$80.

GUEST ROOM CANCELLATION POLICY

All guest room reservations require a deposit of the first night's room and tax. Cancellations must be made at least 7 days prior to arrival to avoid penalty. Cancellations after that time are subject to the loss of the deposit.

MEETING REGISTRATION CANCELLATION POLICY

Full refunds are available prior to June 01, 2015 and cancellation requests must be received in writing by Howard Wise, The CTP Group, howard@thectpgroup.com. Cancellations after that time are subject to the loss of the registration & golf fees.

TRANSPORTATION

The Montage is accessible in many ways both by air and ground. Please visit <http://www.montagehotels.com/lagunabeach/overview/location/> to research your options.