

## Part-Time Instructor Job Posting

The Trustees of the CCC JATC announce an instructor position available for the Contra Costa County Electrical Apprenticeship

This is a part-time position as an instructor of the Inside Wireman Apprenticeship Program.

Accepting application/resumes through April 15th, employment will begin approximately mid-Sept 2023.

### **Application Instructions:**

Email application, letter of interest and resume to Ray Green at rayg@ibewlu302.com

### **Position Description:**

The instructor's primary objective is to be able to prepare and administer Related Supplemental Instruction (RSI) to all five years of the Apprenticeship Program, with curriculum that includes: Conduit Bending and Fabrication, AC / DC Theory, Blueprints, Codeology, Motor Control, Fire Alarm, Instrumentation, Electrical Safety Related Work Practices, and OSHA among many others. Additionally, instructors are responsible for teaching Journeyman CEU courses throughout the year.

### **Duties and Responsibilities:**

- Plans and develops an engaging course of study in the classroom, adhering to educational best practices following State and NJATC curriculum guidelines.
- Designs and delivers individual lesson plans in one or more academic and/or technical subjects using a variety of teaching techniques, including the NJATC LMS system, and appealing to various learning styles.
- Design, develop, support and upgrade of the JW continued education classes and Lab's.
- Must maintain records of student attendance and grades. Also, must regularly and routinely submit tests, exams, attendance sheets and classroom evaluations to the Training Director.

### **Minimum Qualifications:**

- Completion of state/federal approved electrical apprenticeship.
- IBEW Local 302 member in good standing with Inside Journeyman Wireman Status; recommended experience 5-years journey level work experience in the electrical industry with IBEW-NECA.
- Above average organizational and leadership skills
- Excellent interpersonal communication skills
- Desire to mold inexperienced students into qualified, well-trained, skilled craftspeople.
- Technologically efficient with respect to computers and internet use with proficiency at an intermediate level computer skill (MS Office, Excel, Outlook, PowerPoint, etc.)
- Have a positive attitude towards both the IBEW and NECA
- This teaching position **will require** the completion of and obtaining a CA CTE (Career Technical Education) Teaching Credential. The related coursework involved in obtaining this credential requires approximately 500 plus hrs. of on-line classroom time and study over a 3-to-4-year period. The qualified applicant will be supported in this process by the Training Director and Instructor staff.

**ELECTRICAL JOINT APPRENTICESHIP AND TRAINING COMMITTEE**

**APPLICATION FOR JOURNEY LEVEL PROGRAM INSTRUCTOR**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Other \_\_\_\_\_ Circle Type  $\diamond$  Cell Phone Pager Voice Mail

e-mail \_\_\_\_\_

Years of Experience (check one):  Journeyman Wireman \_\_\_\_\_  Installer/Technician \_\_\_\_\_  
 Other \_\_\_\_\_ - \_\_\_\_\_  
(Name Field)

**Areas of Expertise:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Code                        | <input type="checkbox"/> Code Calculations        | <input type="checkbox"/> Grounding             |
| <input type="checkbox"/> Digital Electronics         | <input type="checkbox"/> Semiconductors           | <input type="checkbox"/> HVAC                  |
| <input type="checkbox"/> High Voltage Cable Splicing | <input type="checkbox"/> Motors & Transformers    | <input type="checkbox"/> Power Quality         |
| <input type="checkbox"/> Motor Control               | <input type="checkbox"/> Programmable Controllers | <input type="checkbox"/> Instrumentation       |
| <input type="checkbox"/> Process Control             | <input type="checkbox"/> Solar Power              | <input type="checkbox"/> Lighting              |
| <input type="checkbox"/> Local Area Networks         | <input type="checkbox"/> Structured Wiring        | <input type="checkbox"/> Electrical Theory     |
| <input type="checkbox"/> Fire Alarm Systems          | <input type="checkbox"/> Temperature Control      | <input type="checkbox"/> Building Automation   |
| <input type="checkbox"/> Welding                     | <input type="checkbox"/> Conduit Bending          | <input type="checkbox"/> Technical Mathematics |
| <input type="checkbox"/> CPR/First Aid               | <input type="checkbox"/> Job Safety               | <input type="checkbox"/> Computer Use          |
| <input type="checkbox"/> Supervision                 |   |  |

Other (Please List) \_\_\_\_\_  
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**State the experience that you have that would support instructing in your areas of expertise:**

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*You are encouraged to send a résumé with this application.*